

Scouts

Pamber Heath

Draft Minutes of 2025 Annual General Meeting

Date: Monday 22nd September 2025
Venue: Pamber Heath Scout Den, Pelican Road

Attendees

- Keith Hawkins, (Acting Group Chair & Leader Volunteer)
- Emma Wells, (Trustee)
- Laura Pedley, (Group Treasurer)
- Ian Edwards (District Lead Volunteer)
- Lucinda Seward (District Growth & Development Officer)
- Hanner Monger (Cubs Leader)
- Jenny Powell (Squirrels Leader)
- Laura Tizick (Scouts Leader)
- Dave Ranson (Group Secretary)
- Five parents were in attendance

Introduction and Welcome (Chair)

Keith Hawkins opened the meeting by welcoming everyone especially Parents, Ian Edwards (DLV) and Lucinda Seward (GDO).

Governance Topics

Approve the minutes of the Annual General Meeting held July 2024

– Previous minutes were approved, proposer Emma Wells Seconded by Laura Tizick.

Adopt the model constitution from Policy, Organisation and Rules (POR)

- Model constitution was adopted, agreed by show of hands.

Note the Group's financial year

- The next financial year will be 01/04/2025-01/04/2026

Agree the number of members that may be appointed to the Trustee Board

- The number of members that may be appointed to the Trustee Board was agreed as six. Confirmed by show of hands.

Agree the quorum for future meetings of the Group Scout Council (excluding this AGM)

- Quorum for future meets was agreed at ten, confirmed by show of hands.

Review of the previous year

Group Scout Leaders review

- Keith Hawkins went through the review of the year as outlined in the Annual Report. The proposed five year plan was discussed noting the new lighting and painting that had been completed, plan to replace the shed with a large storage container and open up the activity spaces in the den. It was proposed that a fundraising target of around £2000 a year could be adopted and welcomed members of the scout council to volunteer to lead the fundraising activities.

District Lead Volunteer Remarks

- Ian Edwards, Basingstoke West District Lead Volunteer, expressed his appreciation for the strong turnout and thanked volunteers for their dedication, emphasising that the groups rely on continued volunteer support.

Financial Report and Statement of Accounts

Laura Pedley reviewed the group Accounts noting the balances (as shown in the annual report).

- Group Council accepted the accounts by show of hands.

Making appointments

Appoint members of the Group Trustee Board

- Laura Tizick (Group Chair)
- Keith Hawkins (Lead Volunteer)
- Laura Pedley (Group Treasurer)
- Emma Wells (Trustee)

All agreed and confirmed by show of hands.

Appoint the Scrutineer

- Emily O'Callaghan was appointed as Scrutineer, approved by show of hands.

Closing remarks

- Lucinda Seward made special thanks to Jenny Powell for her outstanding leadership of the squirrel group and help painting the scout den.
- Keith Hawkins closed the meetings and refreshments were provided by the Scout and Cub leaders.
- The next AGM will be held in July 2026